BOARD OF EDUCATION PRAIRIE-HILLS ELEMENTARY SCHOOL DISTRICT

MINUTES OF WORK SESSION DISTRICT PROFESSIONAL CENTER

3015 WEST 163RD STREET MARKHAM, ILLINOIS 60428

DECEMBER 4, 2017

# Call to Order and Pledge of Allegiance (2:220)

President Juanita R. Jordan called the meeting to order at 7:30 p.m. The Pledge of Allegiance was completed in the earlier session.

1. **Roll Call (2:220)**

The following members were present: Joyce Dickerson, Natalie Myers, Sharron Davis, Barbara Nettles and Juanita R. Jordan. Absent: Elaine Walker and Kathy Taylor.

Also present were: Superintendent, Dr. Kimako Patterson, Assistant Superintendent, Ms. Julia A. Veazey, and Director of Student Service, Carrie Ablin.

1. **Mayor Ford Country Club Hills**

Mike Kruner, Development Chair from the City of Country Club Hills, informed the Board that the city will be seeking a TIF (Tax Increment Financing). He presented the Board with the TIF Summary for all municipalities and districts. He additionally stated that the owners of the property behind Walmart are seeking to extend the TIF. He asked the Board to consider the TIF. They would like a decision in January.

There was a lengthy discussion regarding the benefits to the city of Country Club Hills and the school district.

# Superintendent Evaluation

President Jordan informed the Board that Dr. Patterson has been giving documentation for her evaluation throughout the year. Ms. Jordan asked that hard copies of the Superintendent evaluation be delivered to the Board members.

Dr. Patterson informed the Board that she has attached the building cleanliness form as documentation to support one of the goals identified on the evaluation. She stated that she and Dr. Scott complete building walk troughs weekly. She also stated that the facilities report is attached.

# Food Service Coordinator Discussion

Dr. Patterson informed the Board that there is a Food Service Coordinator who has not renewed her sanitation license. She stated that the Coordinator has had many opportunities to renew her license; however, she has come up with several excuses why she has not renewed. Dr. Patterson stated that she would be reimbursed once she renews her license. She stated that she would like to have the Coordinator on the agenda for termination if she has not renewed her license by January 8, 2018.

1. **2017 Final Levy**

Dr. Patterson informed the Board that the Final Levy would remain the same. She stated the District will levy $11,700,000.00 which will be under the 5% cap.

1. **Annex Flooring Replacement Project**

Dr. Patterson informed the Board that the flooring project would cost less that originally projected since there are no asbestos issues at the Annex.

1. **ATC Health Care Services**

Ms. Ablin informed the Board that this is a second company would provide nursing services to students that require a nurse.

1. **Memorandum of Understanding for Oak Forest Fire Department**

Mrs. Ablin informed the Board that the Memorandum of Understanding with the Fire department is required as a part of the Pre-K Grant.

1. **Memorandum of Understanding for Mother Goose Learning Center**

Mrs. Ablin informed the Board that the District needs to show that we are working together with a head start program to meet the needs of the students. This also fulfills a requirement of the Pre-K Grant.

1. **Memorandum of Understanding for Markham Fire Department**

Mrs. Ablin informed the Board that the Memorandum of Understanding with the Fire department is required as a part of the Pre-K Grant.

1. **New Business (2:200)**

None**.**

1. **Executive Session (2:200)**

None.

1. **Adjournment (2:200)**

Elaine Walker moved and it was seconded by Joyce Dickerson to adjourn the meeting. On voice vote all members present voted aye: Nays: None. Absent: Natalie Myers.

**Motion Carried 9:30 p.m.**

**Submitted by,**

**Juanita R. Jordan, President**

**Barbara Nettles, Secretary**